



## **Environmental and Recycled Content Requirements:**

KFI Seating has an expectation of all employees and vendors to conduct their business in an environmentally responsible manner. Our policy is to:

-Meet or exceed the requirements of all environmental laws and regulations applicable to our operations.

-Limit our impact on the environment and work to reduce environmental risks to our employees and the community in which we operate. We accomplish this by implementing safe technologies and operating procedures. We constantly assess our environmental programs and procedures.

To accomplish this we provide our employees with environmental training and data to make them aware of the environmental impact of their operations and the requirements imposed on those operations. It is KFI 's policy that we meet or exceed all applicable environmental laws, regulations and permits governing the control, transportation, storage, and disposal of regulated materials including air emissions, wastewater, solid waste and storm water.

All KFI employees are responsible for performing their individual duties in an environmentally responsible manner. Each employee is obligated to report known or suspected infractions.

KFI carefully monitors and controls changes made to operations, specifications and raw material. In order for a change to proceed within KFI's production or a change with a supplier's product, a comprehensive impact of this change is evaluated. KFI only partners with suppliers who meet or exceed all environmental laws and regulations.

**Indoor Air Quality:** KFI is a smoke-free work environment. We only use products that contribute minimal levels of pollutants to the indoor environment and which meet indoor air standards established by the Environmental Protection Agency.

**Packaging:** KFI uses packaging which is made of 20-25% of recycled materials. We also reuse material such as shrink wrapping, bubble wrap, wood pallets and other packing material when possible.

**Transportation:** When possible KFI works with the shipping companies to utilize the maximum amount of space available on the truck. This helps save on fuel usage and equipment wear and tear. KFI also ships direct to the customer who reduces fuel usage and wear and tear on the equipment.

KFI Management